

Project Management Inventory

For each of the following statements, assign one of the numbers below:

1 - Strongly Disagree | 2 - Disagree | 3 - Agree and Disagree | 4 - Agree | 5 - Strongly Agree

1C. Family, friends, and peers would describe me as a good communicator. _____	11R. I have the confidence that I am in control of my life and future direction. _____
2H. I have developed strategies for working through conflicts with others. _____	12S. When starting something new, I plan before I act. _____
3R. When I start a new project, I have the confidence I will complete it on time. _____	13C. I stay in regular contact with the people in my life who are important to me. _____
4S. Projects that I have influence over don't balloon in size over time. _____	14H. Family, friends, and/or peers have told me that I inspire them or that I am a role model. _____
5C. When someone introduces themselves to me, I immediately remember their name. _____	15R. When I start a new project, I carefully consider what could go wrong. _____
6H. Family, friends, and peers would describe me as someone who is friendly and collegial. _____	16S. I am comfortable telling a peer that his/her new idea lies outside the agreed upon plans for a project. _____
7R. I don't worry about school when I am not at school. _____	17C. I am comfortable speaking to medium or large sized groups in public. _____
8S. If asked to summarize a project I am working on, I can do so clearly and in just a few sentences. _____	18H. When working in groups, peers would describe me as a reliable team member. _____
9C. When someone else is talking, I listen intently in order to understand the full meaning of what they are saying. _____	19R. Others would describe me as an effective problem solver. _____
10H. I try to put myself in other people's shoes, seeing the world from their perspective. _____	20S. For the projects I am currently working on, I know exactly what I need to accomplish. _____

Total your responses for each of the C, H, R, and S questions. Scores will range between 5 and 25:

1C ___ + 5C ___ + 9C ___ + 13C ___ + 17C ___ = ___ **C**
 2H ___ + 6H ___ + 10H ___ + 14H ___ + 18H ___ = ___ **H**
 3R ___ + 7R ___ + 11R ___ + 15R ___ + 19R ___ = ___ **R**
 4S ___ + 8S ___ + 12S ___ + 16S ___ + 20S ___ = ___ **S**
= ___ **TOTAL**

Key:

- C:** Communications Management (e.g., keeping everyone informed about a project's progress)
- H:** Human Resources Management (e.g., leading and/or working with a project team)
- R:** Risk Management (e.g., planning for and managing the risks to a project)
- S:** Scope Management (e.g., delineating the specific requirements for a project)

Personal Goal Setting:

Background: This project management inventory was developed by David Hutchison, PhD, PMP for EduProject.org. The inventory is intended to be used as an entry point for further discussions in project management workshops. It is not intended to be used as a scientific instrument. The project management knowledge areas are referenced with the permission of the Project Management Institute. | Last Update: 2017-03-05 | Contact: dhutchison@brocku.ca